



REGULATIONS ACTION TEAM CHARTER

General Charge

Summit Action Teams play a key role in developing a roadmap for promoting triple-bottom-line prosperity in California. Action Teams are chartered to address key priorities that regions across the state have identified as critical to creating jobs and promoting competitiveness in California. Action Teams work to advance specific priorities in the context of promoting:

- **Triple-bottom-line prosperity.** A triple-bottom-line approach involves simultaneously advancing economic, social and environmental progress.
- **Global connectivity.** In today's global economy, California's competitiveness depends on greater connectivity to global markets.
- **Regional alignment.** Action Teams are chartered with developing a consensus agenda around priorities that are widely shared among regions.

Problem & Goal Statements

The Regulations Action Team is charged with refining the problem and goal statements based on input from the Regional Forums and from last year's Regulations Action Team and with developing steps to implement those goals, building upon the 2012 Summit Action Plan as appropriate.

Problem

- The time, cost and uncertainty surrounding the navigation of regulatory processes is repeatedly cited as an obstacle to investments that create economic vitality.
- More work needs to be done at multiple level of governments to coordinate and promulgate regulations that maintain the intent of the regulations while promoting job-creating investment and a business-friendly climate.

Goal

- Coordinate mutually contradictory, duplicative, and outdated regulations without undermining important environmental and worker protections.
- Improve the processes for promulgating and enforcing regulations that achieve their intended public policy results and minimize costs to the state's economy.
- Identify California success stories and regional best practices that could be promulgated throughout California.
- Continue a focus on CEQA modernization to uphold CEQA's original intent to improve environmental outcomes, ensuring informed environmental concerns, increasing transparency, reducing uncertainty and complexity and preventing abuses for non-environmental objectives. Build an inclusive CEQA effort that includes business, labor, environmental and civic leaders committed to the Summit triple bottom line of economy, environment, and social equity, to identify specific efforts to improve CEQA to address issues the regions have identified as priorities, including infrastructure, housing, advancing manufacturing, and working landscapes.

Action Team Parameters

The 2012 summit prioritized the effective implementation of SB 617 into law, which requires regulatory impact analysis for major new or amended regulations. The Action Team should review the implementation of SB 617 and identify any next steps that should be taken to improve implementation.

Additionally, the Action Team should identify successful efforts to ease the burden of regulations while maintaining health, safety, environmental and fair wage standards. Specifically, the team should identify efforts to improve coordination, reduce contradictory, duplicative or obsolete requirements. It also should look for low cost and high value opportunities for using technology and other innovations to improve transparency and certainty, such as on-line tracking of permit applications.

Best practices should include examples for coordination among local governments, as well as between local governments and state agencies.

With these models and best practices in mind, the Action Team should identify the regulatory bottlenecks in the job creation process that through better coordination, certainty and transparency would result in greater employment opportunities without reducing standards.

Review the 2012 principles of the CEQA Action Team with an inclusive group of stakeholders to determine what should be amended or added; consider CEQA outcomes from the 2013 legislative session; identify current and potential Action Team members who are focused on where we can find agreement and where Action Team recommendations support other Action Team priorities, such as infrastructure, housing, and working landscapes, and recruit Action Team members committed to developing meaningful solutions that uphold the 3E's..

Composition

Action Team Leads

Action Teams will generally be led by one regional leader and one subject-matter expert involved in ongoing advocacy for the issue. Action Teams may elect to establish specific Working Groups with their own leaders. It is recommended that a CEQA-focused working group be co-led by business, environmental and labor leaders assess the opportunities for promoting improvements to the CEQA process in addition to those currently being considered in the Legislature.

Action Team Members

Action Team members will be drawn from the regions, the Advisory Committee and subject-matter experts. Care will be taken to ensure balance and diversity of perspective, input from all regions for which the issue is a priority, and a commitment to positive action. Diversity should include age, racial and ethnic background, as well as geography. The focus is to develop consensus in high-priority areas and advance shared goals through linkages with existing advocacy organizations and efforts.

Action Team Expectations & Work Plan

Action Team Lead Responsibilities

- Be committed to the-triple-bottom line as a guiding principle
- Recruit Action Team members reflecting geographic balance and diversity of perspective
- Convene and lead at least three Action Team conference calls between August and September to develop the Action Plan and concrete implementation steps
- Finalize Action Plan with the support of the Summit Management Team

- Lead session at the November Economic Summit aimed at enlisting support from Summit attendees
- Lead implementation of Action Plan in partnership with advocacy organizations
- Report on Action Team progress for caeconomy.org Progress Tracker at least quarterly and whenever there is significant news
- Work with Summit Management Team to provide recommendations on go-forward strategy for 2014 Regional Forums and Summit

Action Team Member Responsibilities

- Be committed to the triple-bottom-line as a guiding principle
- Support development of Action Plan and participate in at least three conference calls between August and September
- Attend Economic Summit in November
- Support implementation of Action Plan in partnership with advocacy organizations

Schedule

Action Teams are charged with developing an Action Plan with concrete implementation steps in advance of the November 7-8 California Economic Summit.

| Key Milestones | |
|---------------------------------|--|
| June 27, 2013 | Action Teams Chartered Steering Committee charts Action Teams and recommends initial Action Team leads representing regional leaders as well as leaders with statewide subject-matter expertise |
| July, 2013 | Action Team Members Recruited Action Team members recruited and briefed |
| August – September, 2013 | Action Plans Developed With the support of the Summit Management Team, Action Teams hold a minimum of three conference calls to develop their Action Plan and concrete implementation steps |
| October 1, 2013 | Action Plans Finalized Action Plans finalized and submitted to Summit Management Team to be integrated into Policy Playbook for the 2013 Summit |
| November 7-8, 2013 | California Economic Summit Action Team members participate at the Summit and lead session on implementation of Action Plan, enlisting support from Summit attendees |
| January 15, 2014 | Presentation of 2013 Summit Action Plan Sacramento meetings/event to present 2013 Summit Action Plan to the Administration and Legislature |
| January - March 2014 | Advocacy Coordination Action Teams monitor legislative proposals, advocate/partner with advocacy organizations, and update Progress Tracker on caeconomy.org |
| April - June 2014 | 2014 Regional Forums Action Teams inform 2014 Regional Forums, to take place in April and May; Action Team leads work with Summit Management Team to recommend go-forward strategy for their Action Team |

Action Plan Elements

(See last year's Action Plan [here](#).)

- I. **Problem & Goal Statements** (1 paragraph each)

The problem and goal statements briefly summarize the key problem that the initiative aims to address as well as the goal of the initiative. Action Teams can draw from regional input on problem and goal statements for each of the categories identified as top priorities.

- II. Measurable Objectives & Actions to Achieve Goal and Objectives (2-3 pages)**
Identify specific objectives as well as necessary actions to achieve the over-arching goals of the initiative. Objectives should be SMART: specific, measurable, attainable, realistic, and timely, or grounded within a specific time frame. Develop triple-bottom-line metrics for economic, social, and environmental progress, which will be used to measure success, and define the outcomes that mean success.
- III. Implementation Requirements**
Identify specific next steps to take the plan into implementation.
- IV. Concrete Implementation Steps for Summit Participants**
Action Teams provide concrete implementation steps for the Policy Playbook that will be developed for more than 500 Summit attendees from around California who will discuss, amend, endorse or expand recommendations and commit to identify those steps they will take on individually.

After the Summit

Action Plans for Implementation

Action Plans will be developed from the recommendations at the Summit and aggregated into an Action Plan that will be presented to elected leaders in Sacramento in January 2014.

Partner for Impact

Interested members of Action Teams will be asked to continue work on implementation through partnering with advocacy organizations on specific administrative, legislative or other actions that can be taken to implement the initiative.

Update 2014 Regional Forums

Action Teams will be asked to provide updates immediately prior to 2014 Regional Forums to inform discussions in 16 regions in April-June that will address new priorities on the issue for consideration in 2014.

2014 Summit Steering Committee

The 2014 Summit Steering Committee will review regional input to determine what Action Teams will be rechartered or what new Action Teams will be created for the 2014 Summit.